

東海大學教務處 108 學年度第二學期

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# 創新課程說明會

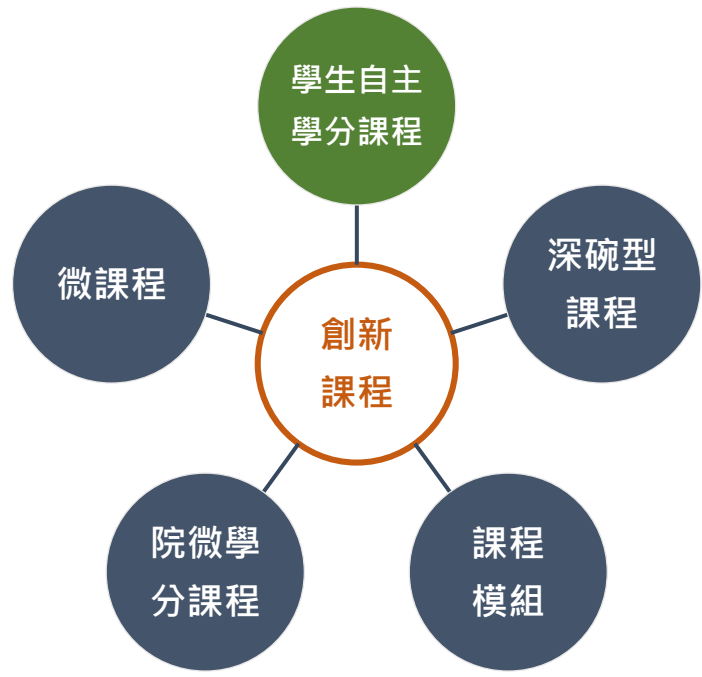
108 年 10 月 28 日



# 108學年度 創新課程

## 課程類別

東海大學 | 教務處  
Tunghai University Office of Academic Affairs



# 學生自主學分課程

(由學生發起申請)

東海大學 | 教務處  
Tunghai University Office of Academic Affairs

# 108學年度 創新課程 學生自主 學分課程

## 開課規範

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

- 學生可創造自己想要學習的課程
- 學生可尋找相關專業的授課教師一起規劃課程
- 讓更多對此課程有興趣的同儕們一起加入其中

- ☑ 日間學士班為主，由院開設；每院每學期以兩門為上限，每門課至多兩學分
- ☑ 課程指導教師需為本校專任或兼任師資，一名為限
- ☑ 若因課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，若演講安排於課外時間，則次數不限
- ☑ 課程主題不得與本校既有正式課程重疊或取代之

# 108學年度 創新課程 學生自主 學分課程

## 實施方式

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

- 由十名(含)以上學生共同發起
- 檢附「學生自主學分課程申請表」
- 經「院課程委員會」及「教務處」審核通過
- 課程開放全校學生選修

選課人數達15人  
即可開課

開課了

# 深碗型課程

(由教師申請)

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

附件二

## 108學年度 創新課程 深碗型 課程

## 開課規範

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

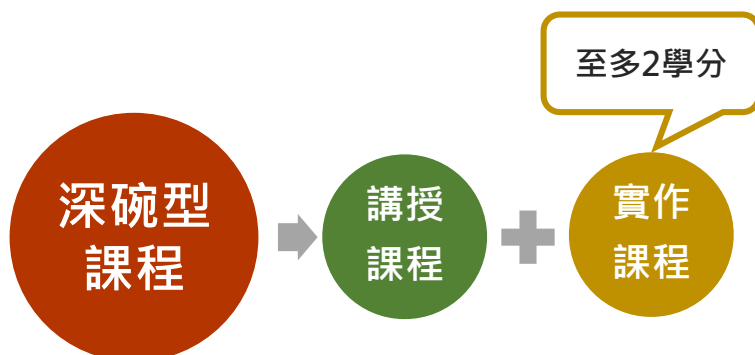
- 培養學生較高層次的學習與實作能力
- 「講授課程」加「實作課程」之組合
- 實作課程之內容須包含如：專案報告、案例研究、展出公演等，並可提出具體學習成果者

- ✓ 日間學士班大二(含)以上的系專業課程，每系每學期至多申請3門
- ✓ 若因課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，若演講安排於課外時間，則次數不限
- ✓ 實作課程屬外加學分課程，若講授課程已涵蓋實作學分，則不得申請此類課程
- ✓ 講授課程與實作課程須為同一位授課教師

# 108學年度 創新課程 深碗型 課程

## 實施方式

東海大學 | 教務處  
Tungsha University Office of Academic Affairs



- 講授課程可單獨選修，但實作學分之選修必需搭配講授課程

# 課程模組

(由教師申請)

東海大學 | 教務處  
Tungsha University Office of Academic Affairs

## 108學年度 創新課程 課程模組

### 開課規範

东海大學 | 教務處  
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- 由不同院、系教師，開設二至三門主題相似的獨立課程，組成一個跨院、系課程模組
- 教師仍保留原有課程教學方式，不同學系的學生有機會在跨域主題上交流學習
- 跨系院教師相互交流合作

- 日間學士班為主
- 若因課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，若演講安排於課外時間，則次數不限
- 由跨院、系教師以個別獨立課程，合作提出申請

## 108學年度 創新課程 課程模組

### 實施方式

东海大學 | 教務處  
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#### 模式一

課程模組開課時間相同，針對課程共同主題，至多於三至五週併班上課

#### 模式二

課程模組開課時間不同，教師至多於三至五週至另一門模組課程進行交換教學

#### 模式三

課程模組開課時間不同，另尋課程外時間共同上課，進行相同課程主題的合作教學，至多三至五週

# 院微學分課程

(由院提出申請)

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

附件四

## 108學年度 創新課程 院微學分 課程

## 開課規範

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

- 鼓勵學生透過演講式課程汲取跨領域知識
- 以學院為主軸，匯集所屬學系各類型態講座
- 依社會、生態、經濟及文化永續四大類型整合

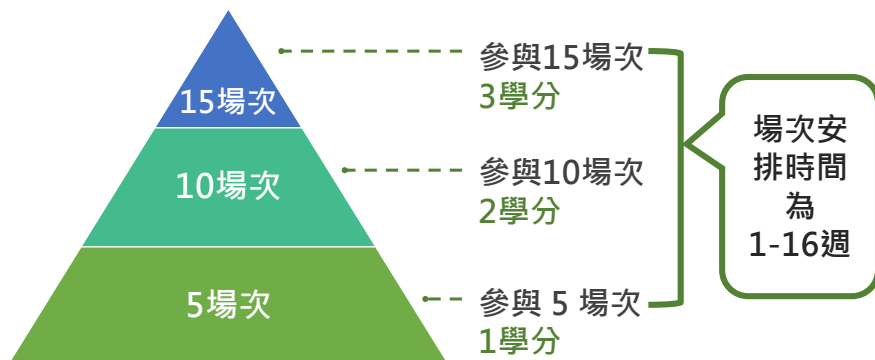
- ☑ 日間學、碩士班為主，由院開設
- ☑ 課程以專題演講為主要形式
- ☑ 需具明確主題的系列式演講，須符合四大永續主軸
- ☑ 其演講場次不得與通識中心微學分課程重複認列

# 108學年度 創新課程 院微學分 課程

## 實施方式

東海大學 | 教務處  
Tungsha University Office of Academic Affairs

- 每學期至多可安排3學分之演講場次
- 課程以0學分開授，課程教師之鐘點數統一以1小時授課時數計算
- 成績為通過及不通過，不列入平均成績



# 微課程

(由系或院提出申請)

東海大學 | 教務處  
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# 108學年度 創新課程 微課程

## 開課規範

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

- 為補足院、系整合式課程不足之知識，規劃特定主題之系列學習活動
- 協助學生達成修習院、系整合式課程必須具備的認知或技能

- ✓ 微課程以日間學士班為主，由院、系開設
- ✓ 須與院、系整合式課程開設於同一學期
- ✓ 須於開課前一學期配合院、系整合式課程提出申請，不得於當學期補開
- ✓ 一門院、系整合式課程至多可配合開設二至四門微課程

# 108學年度 創新課程 微課程

## 開課規範

东海大學 | 教務處  
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- ✓ 微課程進行方式以授課、工作坊、實作研習為主
- ✓ 若此微課程須採密集授課者，需經系、院課程委員會通過後送教務處審核
- ✓ 若因微課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，若演講安排於課外時間，則次數不限
- ✓ 負責教師規劃該系列學習活動之課程形式、師資專長、課程大綱、授課進度與內容，並使用本校愛學網(iLearn)數位平台即時融入教學互動模式，記錄學生出缺席、考核學習成效等相關事務

# 108學年度 創新課程 微課程

## 實施方式

東海大學 | 教務處  
Tungshai University Office of Academic Affairs

- 相同主題系列課程之每一單元以18小時為單位設計，修習每一單元課程（18小時），可獲1學分認證
- 學生修習微課程時段不得與其他課程衝堂
- 成績納入學期、學年、畢業成績平均計算
- 學生不得修習與正式課程名稱相同或課程內涵相似之微課程
- 課程教師授課鐘點數，以1小時授課時數計算

# 108學年度 創新課程 申請表單 下載處

東海大學 | 教務處  
Tungshai University Office of Academic Affairs

1. 註課組網頁
- ↓
2. 表單下載-課務
- ↓
3. 創新課程申請

The screenshot displays the website's navigation menu and a list of recent news items. The '表單下載 - 課務' (Form Download - Academic Affairs) link is highlighted in the menu. Below the menu, a list of documents is shown, including '創新課程申請' (Innovative Course Application) and '東海大學深線型課程說明書申請表' (East China University of Technology Deep Learning Course Description Form Application Form).

# 開課及補助流程

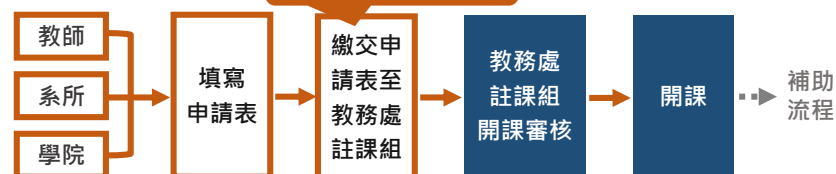
东海大學 | 教務處  
Tungsha University Office of Academic Affairs

## 108學年度 創新課程

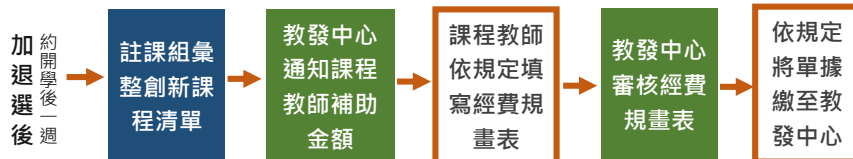
## 開課及補助 流程

东海大學 | 教務處  
Tungsha University Office of Academic Affairs

### 開課流程



### 補助流程



- 補助對象：以深碗型課程、課程模組、院微學分課程，以及學生自主學分課程為主。
- 補助額度：依當年度創新課程數，以及計畫補助經費而定
- 補助項目：一般事務費(課程實作耗材)、印刷費、物品、講座鐘點費(國內講者交通費)、專題演講費、出席引言費、諮詢費、膳費、稿費、保險費、團體參訪交通費
- 成果報告：須於當學期期末繳交一份課程成果報告 **附件六**

教務處 108 學年度 創新課程說明會

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# 附 件

# 東海大學學生自主學分課程說明

## Tunghai University - Autonomous Student Credit Course Guideline

### (一) 課程簡介：

本校鼓勵學生創造自己想要學習的課程，學生可尋找相關專業的授課教師一起規劃課綱內容，設計專屬的主題課程，也讓更多對此課程有興趣的同儕們一起加入其中，創造更完整的學習經驗。

#### I. Course Introduction:

The University encourages students to create their desired courses by seeking faculty of relevant profession(s), with whom to collaborate in planning curriculum content. While designing uniquely themed courses, peers with shared interests are welcomed to join the course and further enrich students' learning experience.

### (二) 課程規範：

1. 課程以日間學士班為主，由院開設，每院每學期以兩門為上限，每門課至多兩學分。
2. 課程教師需為本校專任或兼任師資，**一名為限**。
3. 若因課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，**若演講安排於課外時間，則次數不限**。
3. 自主學習課程主題不得與本校既有正式課程重疊或取代之。

#### II. Course Regulations:

1. Courses are designated for day division bachelor's programs and must be opened by colleges. Each college may apply and establish up to two (2) maximum Autonomous Student Credit Courses, with a maximum of two (2) credits per course.
2. Professors must be full-time or part-time THU faculty, with a maximum of one (1) professor per course.
3. If academically necessary, guest speakers may be invited to present during class, with a limit of two events per semester.
4. Themes of Autonomous Student Credit Courses may not be repetitive or replaceable by existing official courses of THU.

### (三) 實施方式：

#### 1. 開課：

- (1) 由十名(含)以上學生共同發起，學生須主動提出課程名稱/主題，包含課程大綱、課程內容、評量方式，並尋找合適的課程教師，由教師從旁協助課程進行。
- (2) 開課需檢附**學生自主學分課程申請表**，課程需經院課程委員會及教務處審核通過，並於每學期規定開課期間辦理開課。

( 3 ) 如經審核通過，需於該課程之開課資料備註寫明「本課程為學生自主學分課程」。

2. 選課：

( 1 ) 該學期修習課程總學分數，仍需依學則第 16 條之學分上、下限規定選課。

( 2 ) 課程需開放予全校學生選修。

( 3 ) 選課人數達 15 人即可開課。

III. Implementation:

1. Opening Courses:

(1) Organized by a group of ten (10) or more students, who must actively propose a course title/theme, as well as: curriculum outline, course content, evaluation method(s), and one (1) suitable advisory professor.

(2) Applicants must submit the “**Autonomous Student Credit Course Application Form,**” to be evaluated and approved by the College Curriculum Council as well as the Office of Academic Affairs.

(3) Once an application is approved, course information for student selection must include, “**This course is an Autonomous Student Credit Course.**”

2. Course Selection:

(1) During course selection, students’ total number of credits per semester must remain in accordance with the minimum and maximum range as determined by University Regulation No. 16.

(2) Autonomous Student Credit Courses must be open for University-wide student selection.

(3) Each course may open once it has been selected by at least fifteen (15) people.

( 四 ) 補助：如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。

IV. Subsidy: Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a “Curriculum Innovation Final Report.”

## 東海大學學生自主學分課程申請表

## Tunghai University - Autonomous Student Credit Course Application Form

申請學年期 Application Date	學年度 Academic Year	第	學期 Semester
開課學院 Course College			
課程名稱/主題 Course Title/Theme			
課程教師姓名 Faculty Name		現職單位 Current College/Department	
課程教師信箱 Faculty E-Mail		教師連絡電話 Faculty Contact TEL	
學分數 Credits	<input type="checkbox"/> 1 學分 One credit <input type="checkbox"/> 2 學分 Two Credits		
修課人數上限 Maximum Students	_____人 (選課人數達 15 人才能開課 Number of students - a minimum of 15 people must select each course)		
學生聯絡人姓名 Student Contact Name		系所 Department	
學生聯絡人信箱 Student Contact E-Mail		連絡電話 Student Contact TEL	
課程發起 學生名單 List of Student Course Organizers	(發起學生名單需有姓名、系所、聯絡電話、聯絡信箱等資訊 List must include Names, Departments, Contact TEL, E-Mail, etc.)		
課程概述 Course Description			
課程目標 (至少需輸入三項) Course Goals (3 or more)	1. 2. 3.		
評量方式 Evaluation Methods	(請列出評量方式與百分比, 如: 出席、平時測驗、期中考、期末考、個人口頭報告、個人書面報告、小組報告、作業、其他...) (Please list evaluation methods and percentages, such as: Attendance, quizzes, mid-term exams, final exams, individual verbal/written reports, group reports, homework, etc.)		

<p style="text-align: center;"><b>學習方法</b> Learning Methods</p>	<p>(如：講授、討論、實作、報告、參訪、個案研討、使用數位教學、翻轉教學、其他...) (Such as: Lectures, discussions, practical exercises, reports, field visits, case-study, digital learning, rotational learning, etc.)</p>		
<p style="text-align: center;"><b>學院審核</b> Collegiate Evaluation</p>	<p>本案業經 ____ 年 ____ 月 ____ 日 院課程委員會通過 Approved by the College Curriculum Council on (YYY/MM/DD)</p>		
<p style="text-align: center;"><b>授課老師簽名</b> Course Faculty Signature</p>		<p><b>院長簽核</b> College Dean Signature</p>	

如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。  
Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a "Curriculum Innovation Final Report."

# 東海大學深碗型課程說明

## Tunghai University- Deep-Bowl Course Guideline

### (一) 課程簡介：

為使學生有更多的自主學習空間，培養較高層次的學習與實作能力，本校深碗型課程之操作方式為：講授課程加實作課程之組合，即講授課程的 X 學分外再加至多 2 學分的實作課程。

實作課程之內容須包含如：專案報告、案例研究、展出公演等，凡是學生需要額外花時間努力，並可提出具體學習成果者，均可計入。

- I. Course Introduction: To expand student agency in learning and to nurture advanced learning and technical skills, Tunghai University Deep-Bowl Course aims **to partner lecture courses with practical courses**, meaning lecture courses' original X-credits will obtain two (2) additional credits for the practical courses.

### (二) 課程規範：

1. 開設於日間學士班大二(含)以上的系專業課程，**每系每學期至多申請 3 門**。
2. 若因課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，**若演講安排於課外時間，則次數不限**。
3. 實作課程屬外加學分課程，若講授課程已涵蓋實作學分，則不得申請此類課程。
4. 講授課程與實作課程須為同一位授課教師。

### II. Course Regulations:

1. Each college department may apply and establish up to three (3) maximum Deep-Bowl Courses for day division bachelor's program students in or above their sophomore year.
2. If academically necessary, guest speakers may be invited to present during class, with a limit of two events per semester.
3. **Practical courses' credits are additionally credited courses. If the lecture courses' credits cover preexisting practical approaches, the courses may not apply as Deep-Bowl Courses.**
4. Both lecture and practical courses must be led by the same professor.

### (三) 實施方式：

1. 開課：
  - (1) 開課單位需檢附深碗型課程申請表，並經系、院課程委員會及教務處審核通過。
  - (2) 每 1 門深碗型課程，除講授課程外，需搭配增開 1 門實作之選修課程 ( 課名：講授課程+實作 )。

- ( 3 ) 其學分計算方式為：講授課程學分數外加實作學分數 ( 至多 2 學分 )。
  - ( 4 ) 講授課程可單獨選修，但實作學分之選修必需搭配講授課程。
  - ( 5 ) 如經審核通過，需於該課程之開課資料備註寫明「**本課程為深碗型課程**」。
2. 鐘點：教師鐘點以課程學分合併外加學分計算，依據本校「教師授課時數與鐘點核計辦法」核發。

### III. Implementation:

#### 1. Opening Courses:

- (1) Academic or administrative departments opening the course(s) must submit a “Deep-Bowl Course Application Form,” to be evaluated and approved by Department and College Curriculum Councils as well as the Office of Academic Affairs.
- (2) Each Deep-Bowl Course, **aside from lectures, must have one(1) collaborative and elective practical course (Course title: lectures title + Practicum).**
- (3) Credits are calculated by: lecture course credit(s) plus practical course credit(s) (2-credit maximum)
- (4) Lecture courses may be selected individually as an elective, while elective practical course credit(s) must be selected as a pair with a lecture courses.
- (5) Once an application is approved, course information for student selection must include, **“This course is a Deep-Bowl Course.”**

2. Hourly Rate: Professors’ hourly rate will be calculated as course credits plus additional credits, in accordance with the THU “Regulation for Calculations of Faculty Teaching Hours and Hourly Rate.”

- ( 四 ) 補助：如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。

IV. Subsidy: Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a “Curriculum Innovation Final Report.”

## 東海大學深碗型課程申請表

## Tunghai University - Deep-Bowl Course Application Form

申請學年期 Application Date	學年度 Academic Year	第 Semester	學期
開課單位 Course Department	開課年級 Course Grade (Year)	須為開設於日間學士班大二(含)以上的系專業課程 Must be a departmental professional course designated for day division bachelor's program students in or above their sophomore year.	
課程名稱 Course Title(s)			
授課教師 Professor Name	原課程與實作課程須為同一位授課教師 Original course (lectures) and practical course must be led by the same professor.		
學分數 Credits	課程學分 # of Course Credits	學分	外加實作課程學分 Additional # of Course Credits (Practical Course)
課程概述與進行方式 Course Description and Implementation  實作課程屬外加學分課程·若講授課程已涵蓋實作學分·則不得申請此類課程 Practical courses' credits are additionally credited courses. If the lecture course credit(s) covers preexisting practical approaches, said course may not apply as a Deep-Bowl course.	講授課程 Lecture Course		
	實作課程 Practical Course		
實作課程預期成果 Expected Results of Practical Course	1. 2. 3. 4.		
系院審核 Departmental and Collegiate Evaluation	本案業經 ____ 年 ____ 月 ____ 日 系課程委員會通過 Approved by the Department Curriculum Council on (YYY/MM/DD) 本案業經 ____ 年 ____ 月 ____ 日 院課程委員會通過 Approved by the College Curriculum Council on (YYY/MM/DD)		

<b>承辦人簽名</b> Administrator Signature		<b>聯絡電話</b> Contact TEL	
<b>系主任簽核</b> Department Director Signature			
<b>院長簽核</b> College Dean Signature			

如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。

Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a "Curriculum Innovation Final Report."

# 東海大學課程模組說明

## Tunghai University – Course Module Guideline

### (一) 課程簡介：

1. 為鼓勵教師跨系、院合作課程，提供學生跨域主題整合的學習，由不同院、系教師，開設二至三門主題相似的獨立課程，組成一個跨院、系課程模組。
2. 教師仍保留原有課程教學方式，提供不同學系的學生有機會在跨域主題上交流學習，亦藉此機會提供跨系院教師相互交流合作。

### I. Course Introduction:

1. Tunghai University encourages faculty to collaborate across departments and colleges, providing students with interdisciplinary learning. The Course Module is constructed by professors of different departments and colleges opening two to three independent courses with similar themes that connect the courses to each other into a cross-college/-department Course Module.
2. Faculty members maintain the original teaching methods of the courses, while offering students of different departments opportunities for exchange and learning regarding interdiscipline topics, as well as providing faculty across departments a chance to collaborate.

### (二) 課程規範：

1. 若因課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，若演講安排於課外時間，則次數不限。
2. 課程以日間學士班為主。

### II. Course Regulations

1. If academically necessary, guest speakers may be invited to present during class, with a limit of two events per semester.
2. Courses are designated for day division bachelor's programs.

### (三) 實施方式：

#### 1. 開課：

- (1) 由教師提出申請，需檢附課程模組申請表，並經教務處審核通過。
- (2) 經審核通過，需於該課程之開課資料備註寫明「本課程為課程模組」及「課程模組名稱」。

#### 2. 授課模式：

- (1) 模式一：課程模組開課時間相同，可針對課程共同主題，至多於三至五週併班上課。

- (2) 模式二：課程模組開課時間不同，教師至多於三至五週至另一門模組課程進行交換教學。
- (3) 模式三：課程模組開課時間不同，另尋課程外時間共同上課，進行相同課程主題的合作教學，至多三至五週。

### III. Implementation:

#### 1. Opening Courses:

- (1) Teachers submit the “**Course Module Application Form**” for review and approval by the Office of Academic Affairs.
- (2) Once an application is approved, course information for student selection must specify, “**This course is a Course Module,**” and “**Course Module Title.**”

#### 2. Teaching Methods:

- (1) Method One: Both (or all) Course Module classes are conducted simultaneously, focusing on a shared theme, the classes can be **merged for three to five weeks maximum**.
- (2) Method Two: Both (or all) Course Module classes are conducted at different times, while professors may **exchange classes and teach at the other course module class for three to five weeks maximum**.
- (3) Method Three: Course Module classes are conducted at different times, as well as merging classes during times outside of scheduled classes for three to five weeks maximum, thereby implementing **partnered teaching** of the same course topic.

(四) 補助：如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。

IV. Subsidy: Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a “Curriculum Innovation Final Report.”

## 東海大學課程模組申請表

## Tunghai University – Course Module Application Form

申請學年期 Application Date	學年度 Academic Year	第 Semester	學期
課程模組名稱 Course Module Title			
課程資訊及 授課教師 Course Information and Faculty	課程 Course 1	開課單位 Course College/Department	必選修 Required/Elective
		課程名稱 Course Title	學分數 # of Credits
		授課教師 Faculty	教師歸屬學系 Faculty Department
	課程 Course 2	開課單位 Course College/Department	必選修 Required/Elective
		課程名稱 Course Title	學分數 # of Credits
		授課教師 Faculty	教師歸屬學系 Faculty Department
	課程 Course 3	開課單位 Course College/Department	必選修 Required/Elective
		課程名稱 Course Title	學分數 # of Credits
		授課教師 Faculty	教師歸屬學系 Faculty Department
課程概述與進行 方式 Course Description and Implementation	<input type="checkbox"/> 模式一 Method One <input type="checkbox"/> 模式二 Method Two <input type="checkbox"/> 模式三 Method Three		
授課老師簽名 Course Faculty Signature	聯絡電話 Contact TEL		
註課組審核 Evaluation by the Registration and Curriculum Section	教務長簽核 Office of Academic Affairs Director Signature		

如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。  
Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a "Curriculum Innovation Final Report."

# 東海大學(院)微學分課程說明

## Tunghai University – (Collegiate) Micro-Credit Course Guideline

### (一) 課程簡介：

為鼓勵學生透過演講式課程汲取跨領域知識，自我規劃學習主題，本校將推動以學院為主軸，匯集所屬學系或跨院系各類型態講座，依社會、生態、經濟及文化永續四大類型整合，並給予選修學分。

#### I. Course Introduction:

For students to utilize lectures to absorb interdiscipline knowledge, as well as for students to independently plan learning topics, Tunghai University is hereby promoting various speech series within courses' original departments or across colleges, with colleges as axes. The elective and credited speech series will merge the four major categories of social, ecological, environmental, and cultural sustainability.

### (二) 課程規範：

1. 課程以日間學、碩士班為主，由院開設。
2. 課程以專題演講為主要形式，需具明確主題的系列式演講，且須符合四大永續主軸。
3. 其演講場次不得與通識中心微學分課程重複認列。

#### II. Course Regulations:

1. Courses are opened by colleges and designated for day division bachelor's and master's programs.
2. Courses consist primarily of speeches; a clearly themed speech series is required, and the themes must correspond with the four major sustainability categories.

### (三) 實施方式：

1. 開課：
  - (1) 開課單位需檢附微學分課程申請表 (含固定演講時段及場次主題)，並經院課程委員會及教務處審核通過。
  - (2) 如經審核通過，需於該課程之開課資料備註寫明「本課程為微學分課程」與「場次學分標準(填場次:學分數)」，每學期至多可安排 3 學分之演講場次 (場次安排時間為第 1-16 週)。
  - (3) 課程教師須於開學第一週向學生說明修課規定，課程以 0 學分開授，待課程教師於期末檢核參與場次完成後，提供學生名單及對應的學分數給課務組進行選課資料輸入。

2. 鐘點：課程教師之鐘點數統一以 1 小時授課時數計算。
3. 選課：學生於規定之選課時程登記加選，微學分演講時段不得與其他課程衝堂。
4. 成績：微學分課程之成績採計為通過及不通過，不列入平均成績計算。

III. Implementation:

1. Opening Courses:

- (1) Academic or administrative departments opening the course(s) must submit the “Micro-Credit Course Application Form”(Including confirmed speech schedule and topics), for review and approval by the College Curriculum Council and the Office of Academic Affairs.
- (2) Once an application is approved, course information for student selection must specify, “**This course is a Micro-Credit Course,**” as well as “**credit standards (input scheduled number of speeches: number of credits).**” Courses may offer speeches that equate up to three credits maximum per semester (speech schedule may be dispersed between the 1<sup>st</sup>-16<sup>th</sup> weeks).
- (3) Course faculty must clearly communicate course selection rules to students within the first week of the semester. Courses will begin with zero (0) credits. Once faculty has evaluated student attendance of speeches at the end of the term, the list of students and their respective obtained credits must be provided to the Registration and Curriculum Section of the Office of Academic Affairs in order to input course data.

2. Hourly Rate: **Course faculty hours are calculated per one (1) teaching hour.**

3. Course Selection: Students must selected the course based on University regulations, and Micro-Credit speech times must not conflict with students’ other courses.

4. Grades: Micro-Credit Courses are pass/fail, and the courses are not calculated amongst students' grade point averages.



(四) 補助：如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。

IV. Subsidy: Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a “Curriculum Innovation Final Report.”

# 東海大學(院)微學分課程申請表

## Tunghai University – (Collegiate) Micro-Credit Course Application Form

申請學年期 Application Date	學年度 Academic Year		第 Semester	學期
主辦學院 Course (Host) College			合作學院 Collaborative College	( 無則免填 Optional )
課程名稱 Course Title(s)			四大永續 Four Sustainability Categories	<input type="checkbox"/> 社會永續 Social <input type="checkbox"/> 生態永續 Ecological <input type="checkbox"/> 經濟永續 Economical <input type="checkbox"/> 文化永續 Cultural
授課教師 Faculty Name				
演講時段 Speech Schedule	星期 Day (of the week)		節次 Period(s)	
學分數 Credits	<input type="checkbox"/> 1 學分 One Credit <input type="checkbox"/> 2 學分 Two Credits <input type="checkbox"/> 3 學分 Three Credits ( 請依安排場次數勾選對應學分 Please schedule number of speeches below in correspondence with number of credits )			
<b>演講場次 主題</b> ( 請視安排場次 數填寫即可 )  Speech Times and Themes (Please plan in correspondence with required number of speeches)	場次 No.	日期 Date	主題 Theme	講者 Speaker
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
	7.			
	8.			
	9.			
	10.			
	11.			
	12.			
	13.			
	14.			
	15.			

<b>學院審核</b> Collegiate Evaluation	本案業經 ____ 年 ____ 月 ____ 日 院課程委員會通過 Approved by the College Curriculum Council on (YYY/MM/DD)		
<b>承辦人簽名</b> Administrator Signature		<b>聯絡電話</b> Contact TEL	
<b>院長簽核</b> College Dean Signature			

如經審核通過，將視該年度編列之專款或計畫經費酌予補助課程支出，並於當學期期末繳交一份課程成果報告。  
 Approved courses will be subsidized based on the annually allocated specialty fund or project budget. At the end of the semester, each approved course (applicant) must submit a "Curriculum Innovation Final Report."

# 東海大學微課程說明

## Tunghai University – Micro-Course Guideline

### (一) 課程簡介：

為補足院、系整合式課程不足之知識，規劃特定主題之系列學習活動，協助學生達成修習院、系整合式課程必須具備的認知或技能。

#### I. Course Introduction:

Through Micro-Courses, themed learning activities series may be planned to supplement the knowledge available through existing college and department capstone courses, as well as equipping students with necessary skills and understanding to fully accomplish college and department capstone courses.

### (二) 課程規範：

1. 微課程以日間學士班為主，由院、系開設。
2. 微課程須與院、系整合式課程開設於同一學期。
3. 微課程須於開課前一學期配合院、系整合式課程提出申請，不得於當學期補開。
4. 一門院、系整合式課程至多可配合開設二至四門微課程。
5. 微課程進行方式以授課、工作坊、實作研習為主。
6. 若此微課程須採密集授課者，需經系、院課程委員會通過後送教務處審核。
7. 若因微課程所需，可邀請校外講者至課堂演講，一學期以兩次為限，若演講安排於課外時間，則次數不限。
8. 每系列學習活動負責教師規劃該系列學習活動之課程形式、師資專長、課程大綱、授課進度與內容，並使用本校愛學網(iLearn)數位平台即時融入教學互動模式，記錄學生出缺席、考核學習成效等相關事務。

#### II. Course Regulations:

1. Micro-courses are designated for day division bachelor's programs and opened by colleges and/or departments.
2. Micro-courses must be opened simultaneously with college and/or department capstone courses.
3. Applications for Micro-courses must be submitted one semester ahead of the semester of course opening, alongside applications for college and department capstone courses. Micro-courses may not apply individually during the semester.
4. Each college or department capstone course can apply for up to two to four supportive Micro-courses.

5. Micro-courses primarily consist of lectures, workshops, and practical exercises.
6. Any Micro-courses to be executed as an intensive course must be approved by Department Curriculum Council, College Curriculum Council, and the Office of Academic Affairs.
7. If academically necessary, guest speakers may be invited to present during class, with a limit of two events per semester.
8. Faculty of each series of learning activities will plan their respective course methods, faculty professional specialty, curriculum outline, teaching timeline, and course content, as well as utilize Tunghai University's iLearn Digital Platform to promote immersive digital learning, record student attendance, evaluate learning results, and other relevant administrative work.

### (三) 實施方式：

1. 開課：
  - (1) 開課單位需檢附微課程申請表，並經系、院課程委員會及教務處審核通過。
  - (2) 如經審核通過，依開課單位規劃及公告選課時程登記加選，需於該課程之開課資料備註「本課程為微課程」以及「配合開設之院、系整合式課程名稱」。
2. 選課：學生修習微課程時段不得與其他課程衝堂。
3. 學分採計：
  - (1) 相同主題系列課程之每一單元以 18 小時為單位設計，依規定修習每一單元課程 (18 小時)，可獲 1 學分認證。
  - (2) 課程教師於期末登錄成績，成績納入學期、學年、畢業成績平均計算。
  - (3) 學生不得修習與正式課程名稱相同或課程內涵相似之微課程。
4. 鐘點：課程教師授課鐘點數，以 1 小時授課時數計算。

### III. Implementation:

1. Opening Courses:
  - (1) Departmental or collegiate applicants must submit the "Micro-Course Application Form," to be evaluated and approved by Department and College Curriculum Councils as well as the Office of Academic Affairs.
  - (2) Once an application is approved, Micro-courses can be additionally selected in accordance to departments' or colleges' plans and announcement of course selection schedule. Course information for student selection must specify, "**This course is a Micro-Course,**" and "**Name of college or department capstone course paired with the Micro-course.**"
2. Course Selection: Students may not participate in Micro-courses that conflict with their other courses, schedule-wise.
3. Credit Calculations:
  - (1) Themed series courses' credit(s) will be calculated as **18 hours per unit**, and participation for eighteen hours (one unit) equate to one credit.

(2) Course faculty will log grades at the end of the semester, and grades will be calculated in semester, school-year, and graduation grade point averages.

(3) Students may not participate in Micro-Courses that share the same name with or similar content of official courses

4. Hourly Rate: Course faculty hours are calculated per one (1) teaching hour.

## 東海大學微課程申請表

## Tunghai University - Micro-Course Application Form

申請學年期 Application Date	學年度 Academic Year	第 學期 Semester				
主辦學院 Course (Host) College		合作學院 Collaborative College	( 無則免填 Optional )			
微課程名稱 Micro-Course Title						
配合之院/系整合式 課程名稱 College/Department Capstone Class(es) to be Paired with Micro-Course						
負責教師 Lead Faculty Name						
學分數 Credits	學分 Credits ( 以 18 小時為一學分之單元設計 Designed per unit, 18 hours per credit and per unit )					
授課時段 Course Schedule	週次 Weeks	週~ 週 (eg. Xth week~Xth week)	星期 Day of Wk		節次 Period	
課程概述與進行方式 Course Description and Implementation						
與院/系整合式課程 之關聯 Relationship to College/Department Capstone Courses						
系院審核 Departmental and Collegiate Evaluation	本案業經 ____ 年 ____ 月 ____ 日 系課程委員會通過 Approved by the Department Curriculum Council on (YYY/MM/DD) 本案業經 ____ 年 ____ 月 ____ 日 院課程委員會通過 Approved by the College Curriculum Council on (YYY/MM/DD)					
承辦人簽名 Administrator Signature			聯絡電話 Contact TEL			
系主任簽核 Department Director Signature						
院長簽核 College Dean Signature						

## 東海大學 108 學年度 創新課程期末成果報告

### Tunghai University 108 Academic Year – Curriculum Innovation Final Report

課程基本資料				
<b>創新課程類別</b> Curriculum Innovation Category		<input type="checkbox"/> 學生自主學分課程 Autonomous Student Credit Course <input type="checkbox"/> 深碗型課程 Deep-Bowl Course <input type="checkbox"/> 課程模組 Course Module <input type="checkbox"/> 院微學分課程 Collegiate Micro-Credit Course <input type="checkbox"/> 微課程 Micro-Course		
<b>課程資訊</b> Course Information	院系 College/Department		開設學期 Semester	108 學年度第 2 學期 108-2 Semester
	開課年級 Course Grade (Year)		必修/選修 Required/Elective	
	課程(模組)名稱 Course (Module) Title		授課教師 Course Faculty	
	課程代碼 Course Number		修課人數 Number of Students	
<b>經費使用</b> Budget	補助總額 Total Subsidy		執行率 Completion Rate	% (            元 ) Percentage of Budget Use ( _____ NTD)
課程成果自評 Course Self-Evaluation				
<b>課程(模組)執行方式</b> Course (Module) Implementation		請描述本課程主題與學生自主學習方式(實作成果、展出公演、專題研討等)。Please describe the course theme and students' independent learning methods (practical results, exhibitions, performances, themed seminars, etc.)		
<b>課程(模組)具體成果</b> Course (Module) Concrete Results	<b>質化</b> Qualify	請說明本課程學生學習成效與學生具體學習成果。Please explain student learning results and concrete accomplishments of this course.		
	<b>量化</b> Quantify	請以條列式說明本課程學生學習成效與學生具體學習成果。Please <u>list</u> student learning results and concrete accomplishments of this course.		
<b>課程(模組)亮點</b> Course (Module) Highlights		請以報導方式書寫，未來將彙整至東大新聞。 Please write in journalistic report format, to be compiled for Tunghai University News publication.		

<p><b>課程(模組)紀錄照片</b> Course (Module) Documentation Photographs</p>	<p>請檢附課程紀錄照片(勿置入此檔案內，已免影響照片解析度)，並於檔名簡述照片圖說。Please attach course documentation photographs (please do not embed into this Word document, so as to prevent loss of photograph definition), and include photo description within the photographs' file names.</p>
<p><b>填表人簽名</b> Completed by (Signature)</p>	